



General Terms and Conditions (GTC) as of 28/11/2018

- 1. Scope:** HAN TONG offers language courses, day care offers and other events for children. Unless otherwise stated, the following terms and conditions apply to all services offered (hereinafter referred to as courses).
- 2. Registration and performance:** Registration for attendance at a course is binding. Courses offered are provided as long as a certain minimum number of registrations have been received. Otherwise, already paid course fees will be refunded. HAN TONG reserves the right to decide whether to realise an course.
- 3. Withdrawal from the contract:** In case of withdrawal from the contract up to 14 days before the beginning of a course, an administration fee of 25 CHF will be charged. In case of withdrawal less than 14 days before the beginning of a course, HAN TONG shall charge 50% of the course fee. Once a course has begun, reimbursement shall be possible only on presentation of a medical certificate in case of illness/accident.
- 4. Non-attended lessons:** Should a registered person fail to attend a course, the non-attended lessons can not be made up and will not be refunded.
- 5. Terms of payment:** Course fees must be paid within 10 days of receipt of an invoice. Periodic courses are billed on a semester basis, day camps on a weekly or daily basis, for private tuition, five appointments are usually charged, other services by appointment.
- 6. Teaching times:** The first semester lasts from the beginning of the year until the summer holidays, the second semester begins after the summer holidays and lasts until Christmas. On public holidays and during the Basel school holidays, no courses are held other than day camps. On Saturday of the last week before school holidays the lessons are held normally.
- 7. Renewal / Termination:** For periodic courses, the contract for the new semester is extended automatically. Termination is possible until 30 days before the start of the semester. If the termination occurs later, 50% of the course fee of the next semester has to be paid. If the termination occurs later than 14 days before the start of the new semester, the full course fee shall be payable.
- 8. Postponement of course dates:** Participation in a course can not be deferred; provision dates are binding. Dates for private tuition can be cancelled up to 24 hours in advance, otherwise the course shall be billed in full. In the event of *force majeure* or illness of the teacher, the lesson(s) shall be postponed until a later date.
- 9. Teachers:** There is no entitlement to receive lessons from a particular instructor. Any change of instructor does not entitle to early withdrawal from the contract.
- 10. Liability:** Parents or legal guardian shall bear liability for their children. The organiser shall be liable only in cases of wilfulness or gross negligence. Insurance for the child is the responsibility of the parent or legal guardian.
- 11. Data protection:** By registering for a course the contractual partner declares its consent to the electronic storage of its data. Data is used for the purpose of the contract and is not passed on to third parties.